

Minutes – Board of Trustees  
February 28, 2006  
6:30 p.m. – LHS Conference Center

### Call to Order

The meeting was called to order by board president, John Flores. Other members present were Gary Allen, Alan Fielder, Timoteo “Tim” Juarez Jr., Carl Ohlendorf, Dennis Placke, and Clint Mohle.

Administrators and staff present were: Dr. John Hall, Superintendent; Phil McBride, Assistant Superintendent of Operations and Information; Theresa Ramirez, Assistant Superintendent of Human Resources; James Rabe, Assistant Superintendent of Instruction and Student Success; Janie Wright, Executive Director of Curriculum and Special Programs; Monica Parks, Executive Director of Special Education; Larry Ramirez, LHS Principal; John Henk, Freshman Campus Principal; Patrick Venglar, Pride High School Principal; Susan Brooks, LJHS Principal; Susan Masur, Navarro Elementary Principal; Becky Kibby, Clear Fork Elementary Asst. Principal; Evangelina Orta, Plum Creek Elementary Principal; Barbara Bernal, Carver Kindergarten Principal; Joan Schlaht, Director of Community Education; Jesus Espinoza, Bluebonnet Elementary Principal; Les Goad, Boys Athletic Director; David Johnston, Girls Athletic Director; Darrell Hess, Director of Maintenance; and Candy Risien Secretary for Superintendent/Board of Trustees.

### Presentation of Colors by JROTC

#### Invocation

Dr. John Hall gave the invocation.

### Recognition of Personnel/Students

Bluebonnet teacher, Alma Santos was recognized by the board for being named Who’s Who Among America’s Teachers. The Board of Trustees recognized 82 students and their sponsors from Lockhart Junior High School for their outstanding UIL achievements in 22 categories. The eighth grade and seventh grade classes won first place overall and the sixth graders won second place overall.

### Open Forum

Mr. C. Yunkun addressed the board regarding the proposed budget cuts, administrative costs, classroom instruction dollars vs. effectiveness, and other budget recommendations of the district advisory council.

### Business:

1. Action: Consent Agenda
  - A. Minutes for Board Meeting on January 23, 2006, February 8, 2006, and February 13, 2006.
  - B. Cash Investments Report dated January 31, 2006
  - C. Budget Amendments dated February 28, 2006

**The motion was made by Carl Ohlendorf, seconded by Gary Allen to approve the Consent Agenda. The motion carried unanimously (7-0).**

2. Action/Comm: LISD Tax Collection Report

The Tax Collection report was submitted to the board. This report reflects totals as of January 31, 2006.

7. Action/Comm: Consider and/or Approve Tax Resale Auction/Lockhart Area Properties

Steven Bird of Linebarger, Goggan, Blair & Sampson stated that a tax resale auction was held on November 29, 2005. This auction sought to remarket and sell properties that had been previously foreclosed upon for back taxes and the 12 properties presented to the board tonight have received bids.

**The motion was made by Carl Ohlendorf, seconded by Alan Fielder to accept the bids as shown on page 38. The motion carried unanimously (7-0).**

3. Action/Comm: Advantages and Disadvantages to Changing the School District Fiscal Year

Tina Knudsen brought the following information to the board for consideration, the legislation permits school districts to choose the end date for their fiscal years on either June 30 or August 31. There are advantages and disadvantages, the greatest advantage would be aligning the fiscal and academic year. School years typically start the middle of August, but the new budget does not start until September 1 and campuses don't have enough money to start school. Most federal programs begin July 1, but the business office asks that those funds are not used until September 1, so two separate budgets don't have to be kept. The biggest disadvantage to this plan is working closely with the chief appraiser to make sure estimated values don't have drastic changes and the budget process will have to be moved up considerably next year. Tina has spoken to several surrounding districts that currently work with this budget calendar and most were favorable.

4. Action/Comm: Lockhart ISD Budget Calendar for the 2006-07 Budget

The administration is bringing this budget process information to the board for their review. Dr. Hall is dividing the budget up into 20 areas, 10 of which are the schools, the other ten being different budget managers within the district for closer scrutiny. The calendar also includes target dates, Dennis Placke asked for an initial preliminary budget by the end of March, which is not on the proposed calendar. Dr. Hall instructed Tina to add a first draft District Budget by March 31 to the calendar.

5. Action/Comm: Review Positions Open for Re-election and Publicly Announce Incumbents' Number of Board Training Hours

	Term Expires	Total Board Training Hours
Allen Fielder	May 2006	76.00
Dennis Placke	May 2006	72.25
John V. Flores	May 2006	139.50
Timoteo 'Tim' Juarez Jr.	May 2008	18.50
Gary Allen	May 2008	128.00
Clint Mohle	May 2008	21.00
Carl Ohlendorf	May 2008	106.00

6. Action: Consider and/or Approve Issuance of Election Order ofr May 13, 2006 School Trustee Election-Set Date and Time for Public Drawing for Positions on Ballot for May 13, 2006 School Trustee Election

The administration presented the board with information pertaining to the upcoming election and reminded them that we will not be holding a joint election with the city this year. The polling sites are the same as last year and a list of judges was presented along with an election timeline. The administration recommends approval of the election order, and setting of the time and date for drawing for positions on the ballot for Tuesday, March 14, 2006, at 8:30 am at the LISD Administration Building at 105 S. Colorado. Tim Juarez reminded the board that he recommends keeping polling sites in the same location for future elections.

**The motion was made by Alan Fielder, seconded by Gary Allen that the order be adopted as presented. The motion carried unanimously (7-0).**

8. Action: Consider and/or Approve Lockhart ISD Teacher Appraisal Document

Mr. Rabe and campus principals have gone over the appraisal document four or five times, the document was then reviewed item by item with teachers. The only change in the document is the appraisal record where the cumulative results of the teacher's yearlong appraisal will be reflected. The observation record may be amended/simplified. Once it is put into place, modifications may be necessary but changes will require administrative approval. Dr. Hall discussed this document with teachers during his one on one visits and has received no negative response. This appraisal process will point out highly productive instruction and hopes to produce superior classroom instruction. Mr. Mohle and Mr. Flores asked what

reinforcement/feedback will be provided for teachers who are found deficient. Mr. Rabe said that it will help identify needs for further staff development, but will also be used for contract non-renewals if scores are not improved over a period of time.

**The motion was made by Carl Ohlendorf, seconded by Alan Fielder to approve the teacher appraisal document as presented. The motion carried unanimously (7-0).**

9. Action: Consider and/or Approve C.A.T.E. Innovative Course Application to T.E.A.

The administration recommends this innovative course application for a generic co-op course to allow students who work in different occupational fields to be supervised by a single teacher rather than several teachers whose students only work in a single occupational area, not to affect any teaching assignments.

**The motion was made by Carl Ohlendorf, seconded by Clint Mohle to approve the C.A.T.E. Innovative Course Application to TEA. The motion carried unanimously (7-0).**

10. Action: Consider and/or Approve Campus and District Emergency Operations Plans

Each board member received a copy of the Campus/District Emergency Operations Plans as required by the State of Texas. Multi-hazard surveys are the biggest change to the plans, the core plans have been in place since 2000, previously called crisis management plans. Mr. McBride will be sharing these plans with local Police, Fire, and EMS departments and meeting with them for joint training/drills as required. Mr. Juarez wanted to know what mechanism was in place in the event that a child gets left at school or on the bus, principals stated that this happens on occasion and campus personnel stays until a parent can arrive. If a parent cannot be found within a reasonable time frame, a family member or neighbor is contacted, if no one can be located, children have been taken to the Sheriff's Department as a last resort. This scenario is not considered an emergency and is not included in these emergency operations plans; Mr. Juarez would still like to see a written procedure, process available to campus personnel.

**The motion was made by Tim Juarez, seconded by Clint Mohle to approve the individual campus and district operation plans with the modification regarding abandonment. The motion carried unanimously (7-0).**

11. Action: Consider and/or Approve Modified Schedule/TAKS Testing Days Waiver

The administration is requesting this schedule modification for April TAKS testing days. This will allow seniors who have already passed all components of the TAKS to come in at 5<sup>th</sup> period and roll can be taken at that time and receive full credit for attendance.

**The motion was made by Clint Mohle, seconded by Tim Juarez to approve the modified schedule on TAKS days by applying for the waiver. The motion carried unanimously (7-0).**

12. Action: Consider and/or Approve the Disposal of Old Band Uniforms

The board approved the sale/disposal of the old band uniforms when they approved the purchase of the new ones. No action needed.

13. Action: Consider and/or Approve 2006-07 School Calendar

The administration presented the board with two calendar drafts, the first one is a compilation of communication and site based committee recommendations. The first calendar will require a TEA waiver to start a week later. The second draft reflects the recommendations of several parents attending a public hearing. The first draft is very similar to the current school calendar and Mr. Allen wanted to know if it is pretty consistent from year to year, Ms. Ramirez stated that it is. Ms. Ramirez has been asked to change the holiday in February to coincide with the Caldwell County Stock Show and she will check the feasibility of this change. Dennis Placke said some parents have requested a Wednesday start of school, he agrees with applying for the waiver but wants to reserve the right to modify calendar.

**The motion was made by Tim Juarez, seconded by Gary Allen to move forward with calendar draft #1 and seek the waiver. The motion carried unanimously (7-0).**

14. Action: Consider and/or Approve Football Equipment for 2006-07 Season

The administration represented by Tanya Homann requests the board consider and/or approve the football equipment for the 2006-07 school year up to the 2005-06 budget amount. She presented the board with a spreadsheet for equipment bids totaling \$39,734, while the budget appropriated is \$30,000. Sixteen vendors have responded so far, the purchasing department and athletic department will determine the actual purchases based on need. White jerseys were purchased to replace the previous uniforms with players names, only maroon jerseys will be purchased this year. There are 19 football coaches between the Jr. High and High School campuses and a few auxiliary personnel to be outfitted. Other programs besides football will use some of the items listed. Coach Goad mentioned that 25 personalized jerseys were sold to players, the rest were donated to the Athletic Booster Club for fundraising.

**The motion was made by Tim Juarez, seconded by Alan Fielder to approve the bids on the spreadsheet for the football program up to the approved budget. The motion carried unanimously (7-0).**

15. Action: Consider and/or Approve the Revision of DEC (Local) Policy

The administration requests that the board change the DEC Local Policy regarding duration of personal leave to be approved by the Superintendent. Mr. Juarez had concerns regarding the high number of substitute teachers, Alan Fielder reiterated that the administration continues to exercise good discretion.

**The motion was made by Alan Fielder, seconded by Gary Allen to approve the policy as amended with superintendent approval. The motion carried unanimously (7-0).**

16. Action: Consider and/or Approve Junior High Principal's Request for Less Work Days for 2006-07 School Year

The administration recommends that Mrs. Susan Brooks (JR3) be permitted to change the number of work days and pay for the 2006-07 school year. This request has been reviewed and endorsed by WABSA, JR3, and Theresa Ramirez, Assistant Superintendent of Human Resources. Dr. Hall endorses this agreement as long as it works for the Junior High Campus and he reserves the right to call her back.

**The motion was made by Carl Ohlendorf, seconded by Gary Allen to approve the employment change as presented. The motion carried (6-1), Clint Mohle voted against.**

17. Action: Employment of Personnel

**Consider/Approve Administrative Contract Recommendations for Assistant Superintendent(s), Directors, and Principals:**

Phil McBride	Asst. Superintendent Operations and Information
James Rabe	Asst. Superintendent Instruction/Student Success
Monica Parks	Executive Director of Special Education
Les Goad	Director of Boys Athletics
David Johnston	Director of Girls Athletics
Janie Wright	Executive Director of Curriculum, Instruction, and Special Programs
Joan Schlaht	Director of Community Education
Barbara Bernal	Principal
Jesus Espinoza	Principal
Donna Moore	Principal
Susan Masur	Principal
Evangelina Orta	Principal
John Henk	Principal

Larry Ramirez	Principal
Ed Sheppard	Principal
Patrick Venglar	Principal

**Consider/Approve Administrative Recommendations for Assistant Superintendent, Directors, and Principal for work year:**

Darrell Hess	Director of Maintenance (JR3)
Theresa Ramirez	Assistant Superintendent Human Resources(JR3)
Susan Brooks	Principal (JR3)

John Flores closed the meeting at 8:40 p.m. on February 28, 2006 for the purpose of discussing personnel. No final action, decisions, or motions would be made while the board was in executive session.

The meeting was opened at 10:29 p.m. on February 28, 2006.

**The motion was made by Tim Juarez, seconded by Alan Fielder to approve extending administrative contracts for one year for the following individuals, Phil McBride, James Rabe, Monica Parks, Les Goad, Janie Wright, Joan Schlaht, Barbara Bernal, Jesus Espinoza, Donna Moore, Susan Masur, Evangelina Orta, John Henk, Larry Ramirez, Ed Sheppard, Patrick Venglar, Darrell Hess, Theresa Ramirez, and Susan Brooks. The motion carried unanimously (7-0).**

**Consider/Approve Employment of Personnel:**

Andrea M. Bohlig	Social Studies @ High School
Rafael Rios	English Teacher @ High School

**The motion was made by Tim Juarez, seconded by Alan Fielder to give one year contracts to Andrea M. Bohlig and Rafael Rios. The motion carried unanimously (7-0).**

**Consider/Approve Recommendations for Substitute Personnel:**

Alex Banbury	Substitute Teacher
John Bernal	Substitute Teacher
Claudia Brown	Substitute Teacher
Molly Burnham	Substitute Teacher
Kristen Chase	Substitute Teacher
Jeremy Hensley	Substitute Teacher
Daphne L. Ingram	Substitute Teacher
Tanaka Justice	Substitute Teacher
Paula Katzer	Substitute Teacher
Shelley L. Kelly	Substitute Teacher
Kimberly Law	Substitute Teacher
Sara Madrigal	Substitute Teacher
Bertha Molina	Substitute Teacher
Irena Page	Substitute Teacher
Roxie Penn	Substitute Teacher
Kellie S. Russell	Substitute Teacher
Iris Salick	Substitute Teacher
Rebecca Sandefer	Substitute Teacher
Rebecca Sharp	Substitute Teacher
Robert W. Smith	Substitute Teacher
Sandra Thornell	Substitute Teacher
Christa L. Trimm	Substitute Teacher
Ryan Brown	Substitute Teacher
Yvonne Cano	Substitute Teacher
Diana Haley	Substitute Teacher

