LOCKHART ISD CUB HOUSE
CHILD DEVELOPMENT CENTER

COVID-19 Response Plan
2020-2021
Cub House Commitment

At the Cub House, our number #1 priority is to maintain a safe and healthy learning environment for every child. In preparation for this school year, we have reviewed all of the guidance provided by the Office of the Governor, Health and Human Services Commission, and the Centers for Disease Control and Prevention to identify the proactive measures we will take to ensure the health and safety of our students and staff. If you have any questions about the Cub House or the guidance contained within this response plan, please contact the Cub House Director Sheri Hernandez at Sheri.Hernandez@lockhart.txed.net or call 512-398-0128.

Cub House Location & Business Hours

Lockhart ISD is excited that the Cub House Child Development Center has moved to its new location! Our maintenance department has been hard at work all summer to prepare the center for our Cubs this school year. Our hours of operation and new location are:

**Lockhart ISD Cub House Child Development Center**
610 San Jacinto St.
Lockhart, Texas 78644
Hours: M-F 6:45-5:30
(512) 398-0128

The Cub House will be closed during staff holidays, aligned with the [2020-2021 Academic Calendar](#).

Staffing & Ratios

In compliance with the guidelines provided by the Health and Human Services Commission and the Office of the Governor, Cub House has revised the student to teacher ratios for the safety of both children and staff.

- Infant Room I: 4:1
- Infant Room II: 4:1
- Toddler Room: 7:1
- Preschool Room (2s &3s): 17:2
COVID-19 Training

In compliance with the guidelines provided by the Health and Human Services Commission, all caregivers have completed the “Special Considerations for Infection Control during COVID-19” and “Providing High Quality Experiences during COVID-19 for Emergency Child Care Settings” trainings through the Texas A&M AgriLife Extension.

In addition, Cub House Director Sheri Hernandez will provide training to all center staff on the guidelines to protect the safety and wellbeing of students and staff prior to center opening.

Health & Safety Protocols

It is important to become very well-acquainted with the list of COVID-19 symptoms as well as the definition of “close contact.” These pieces of information will impact decisions for Cub House operations on a daily basis.

COVID-19 Symptoms

In evaluating whether an individual has symptoms consistent with COVID-19, consider if the individual is experiencing any of the following symptoms in a way that is not usual for them. (Please note that students with fever will always be required to remain at home.)

- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- Sore throat
- New uncontrolled cough that causes difficulty breathing (or, for students with a chronic allergic/asthmatic cough, a change in their cough from baseline)
- Diarrhea, vomiting, or abdominal pain
- New onset of severe headache, especially with a fever

Close Contact

According to state health officials, the definition of "close contact," in relation to one’s proximity or exposure to an individual who is lab-confirmed to have COVID-19, is defined as:

a. being directly exposed to infectious secretions (e.g., being coughed on); or
b. being within 6 feet for a cumulative duration of 15 minutes.

If either occurred at any time in the last 14 days at that same time the infected individual was contagious*.

*Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, a two-day period to a confirmed lab test.
**Arrival and Monitoring**

- All staff will do health screens and temperature checks before entering the building.
- Children will be dropped off and picked up at the entrance of the center each day by one parent only. For the safety of students and staff, parents will not be allowed to come into the center. Infants can be transported in their car seats. Seats may be left at the center. Staff will sign each child in and out.
- All children will have a health check, temperature check, and hand cleaning before entering the center in the mornings. The same protocol will be taken when children leave the center.
- No child will be allowed in the center with a 100.0 temperature or above or having or showing any signs or symptoms related to COVID-19. Additionally, no child will be allowed in the center who has had contact with someone with a lab-confirmed diagnosis of COVID-19 within the last 14 days. See protocols below for more specific guidance.
- Staff will monitor for symptoms throughout the day, conducting temperature checks at noon.
- Staff or children who show signs of possible COVID symptoms including diarrhea, sore throat, headache, and coughing during the day will be sent home.
- A sick child will be isolated in a separate room until they are picked up by a parent within 30 minutes and will not be allowed back at the center until 72 hours have passed or longer depending on the diagnosis. More specific information is listed below for guidance on when students may return to Cub House.

**Protocols for different scenarios in which individuals (staff or students) have a diagnosis, exposure, or symptoms of COVID-19**

**When an individual has tested positive for COVID-19 and has symptoms:** Any individuals who themselves either: (a) are lab-confirmed to have COVID-19; or (b) experience the symptoms of COVID-19 (listed below) will be assumed to be infected and must stay at home throughout the infection period, and cannot return to campus until the campus screens the individual to determine all of the below conditions for campus re-entry have been met:

1. at least three days (72 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications);
2. the individual has improvement in symptoms (e.g., cough, shortness of breath); and
3. at least ten days have passed since symptoms first appeared.

**When an individual has tested positive for COVID-19 and has NO symptoms:** If an individual tests positive for COVID-19, but has no symptoms, the individual may return to Cub House after 10 days have passed since the date the individual was tested as long as the individual continues to have no symptoms. If a student or staff develops symptoms after testing positive, the individual must then follow the protocol for individuals who have tested positive and have symptoms.

**When an individual has symptoms of COVID-19 and has not been tested:** If an individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional’s note clearing the individual for return based on an alternative diagnosis or (b) receive two separate confirmations at least 24
hours apart that they are free of COVID via acute infection test at an approved COVID-19 testing location found at https://tdem.texas.gov/covid-19/.

When an individual has had close contact with another individual who has either tested positive for COVID-19 or has symptoms of COVID-19: The students must remain at home for 14 days and monitor for COVID-19 symptoms. If a student tests positive for COVID-19 or develops symptoms, follow the protocol for when a student tests positive above.

When an individual reports a person who lives in their home was exposed to an individual who tested positive or has symptoms: A student or staff may return to Cub House if the person who lives in their home has no symptoms and has not tested positive for COVID-19. If the person who lives in their home develops symptoms or tests positive for COVID-19, follow appropriate guidance for individuals who had close contact with another individual who has either tested positive for COVID-19 or has symptoms.

Social Distancing

Social distancing is the practice of keeping people physically separated with the goal of limiting virus spread between individuals. The Centers for Disease Control and Prevention (CDC) recommends that schools “space seating/desks at least 6 feet apart when possible.”

Isolation Protocols for Student or Staff Displaying COVID-19 Symptoms on Campus

1. When a student has displayed symptoms of COVID-19, the campus nurse will provide a clinical assessment to determine if and when a student needs to be sent home.
2. Students who are ill will be separated from their peers and should be picked up within 30 minutes and no later than 1 hour from the time the campus contacted the student’s parent/guardian.
3. Staff members displaying COVID-19 symptoms will follow district protocols including isolation from students and other staff members.
4. If an individual who has been in a school is lab-confirmed to have COVID-19, the district must notify its local health department, in accordance with applicable federal, state, and local laws and regulations.
5. Schools must close off areas that are heavily used by the individual with the lab-confirmed case (students or staff) until the non-porous surfaces in those areas can be disinfected.
6. Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, Cub House must notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers or staff who participate in the program.

IF YOU SUSPECT YOUR CHILD COULD HAVE COVID-19, PLEASE SEEK MEDICAL ATTENTION.
Health and Hygiene Practices

Face Coverings

All staff are required to wear masks-- non-medical grade disposable face masks, cloth face coverings (over the nose and mouth), or full-face shields to protect eyes, nose, and mouth. They will also wear gloves in a manner consistent with existing licensing rules.

Children 2 and older will be given a face shield, provided by the district, to wear as much as possible during the day, except when eating.

Washing Hands

Cub House staff will teach students how to properly wash their hands with soap and water for at least 20 seconds. There will be signage in the Cub House reminding students to wash their hands in the center and by the sinks. Students will be required to wash their hands upon arrival and frequently throughout the day:

- Arrival to the facility and after breaks
- Before and after preparing food or drinks
- Before and after eating or handling food, or feeding children
- Before and after administering medication or medical ointment
- Before and after diapering
- After using the toilet or helping a child use the bathroom
- After coming in contact with bodily fluid
- After playing outdoors or in sand
- After handling garbage

Students and staff will wash hands with soap and water for at least 20 seconds.

If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available, although children must be supervised when they use hand sanitizer to prevent ingestion.

After assisting children with handwashing, staff should also wash their hands.
Cub House Teacher Contact

It is important to comfort crying, sad, or anxious infants and toddlers, and they often need to be held. To the extent possible, when washing, feeding, or holding very young children, child care providers will protect themselves by wearing an over-large button-down, long sleeved shirt and by wearing long hair up off the collar in a ponytail or other updo. Child care providers should wash their hands, neck, and anywhere touched by a child’s secretions.

Clothing Changes

Children and caregivers must have multiple changes of clothing available at an operation because any secretions on a child’s clothes or bib or a caregiver’s clothes will mean that the clothes or bib must be changed; and

(A) Contaminated clothes or bibs must be placed in a sealed plastic bag to be sent home with the child or caregiver or washed in a washing machine;

(B) The child’s hands and the caregiver’s hands must be washed after changing clothes; and

(C) A child must not be allowed to wear another child’s clothing.

Diapering

In addition to following the current minimum standards related to diapering:

(A) Cub House staff must wash an infant’s or toddler’s hands and the caregiver’s hands before changing a diaper;

(B) A Cub House staff must wear gloves when changing a diaper; and

(C) Cub House must post diaper changing procedures in all diaper changing areas.

Feeding

Cub House staff should wash their hands before and after handling infant bottles prepared at home or prepared in the center.

Bottles, bottle caps, nipples, and other equipment (e.g. bottle warmers) used for bottle-feeding should be thoroughly cleaned after each use by washing in a dishwasher or by washing with a bottlebrush, soap, and water.

When Cub House staff are using a sink for food preparation, staff may not use that sink for any other purpose.

Cub House staff may not serve family style meals. Each child must be provided individual meals and snacks.
**Grouping & Spacing**

- Children will remain with the same group of children with the same teacher(s) each day.
- Children will be spaced apart in rooms as much as possible. Markers will be placed on floors for children to sit on during group time and stand on for hand washing.
- No more than 2 children will be allowed to play in a play center at any given time.
- 3 year olds will have their own box of supplies, including crayons, scissors, glue sticks.
- Nap mats and cribs will be placed head to toe and spaced out as much as possible in the room.
- More outside time will be incorporated into the daily schedules for fresh air and additional space.

**Learning Materials & Toys**

Toys will be limited to items made of materials that can be easily cleaned or disinfected.

Toys that children have put in their mouths will be set aside for cleaning and disinfecting according to CDC recommendations and licensing guidelines.

Foot pedal trash cans will be placed in each room to dispose of tissues and contaminants. Tables, chairs, learning materials, toys and restrooms will be cleaned and disinfected throughout the day.

Children’s books and other paper materials should be rotated if used by one group within the Cub House. They should not be used by any other student group for at least 36 hours.

**Cleaning**

**Protocols for Campus Cleaning and Disinfecting Routines**

- Hand sanitizers with at least 60% alcohol will be provided at the building entrance and throughout the building.
- SSC custodial staff will clean and disinfect on a frequent basis to minimize and prevent viral spread via surfaces.
- SSC custodial staff will continue to implement cleaning and disinfecting procedures following the [CDC guidelines](https://www.cdc.gov) for disinfecting the center.
- Cub House will have one staff designated to come through the rooms to clean and sanitize throughout each day in addition to the support from the custodians.
- The bathrooms will be cleaned at minimum three times per day.
- In cases in which there has been a lab-confirmed case of COVID-19, Cub House will contact SSC to disinfect with the Clorox 360 electrostatic sprayer.
Sources

In developing this plan for 2020-2021, Cub House carefully reviewed and studied the guidelines provided by federal and state experts.

Centers for Disease Control and Prevention Guidance for Child Care

Office of the Governor - Health Protocols for Child Care Centers

Health and Human Services Commission - Emergency Rules

Centers for Disease Control and Prevention Guidance for Disinfecting Your Facility